

## **Childcare Contract and Rate agreement**

### **Daily and Weekly Rates**

\$30 a day/ \$140 a week (for up to 10 hours) 6:00am - 5:30pm – 2 years of age and older  
\$30 a day/ \$145 a week (for up to 10 hours) 6:00am - 5:30pm – 6 weeks to 23 months

### **Other fees and charges**

**Bounced check fee** - \$40.00 per check. After the first incident, Payment will be required to be made in cash or money orders.

**Late Payment** – We have the right to un-enroll your child/children from the childcare. We do understand that sometimes finances can be a bit rough, which is why we allow you to be late periodically. Unfortunately this childcare is set up as a business to gain income and it is not a free service.

### **Unenrollment**

You are required to give at least two weeks' notice before unenrolling your child. If you fail to give notice you will be required to pay two weeks' worth of childcare fees based on your weekly rate.

### **Vacation/sick/emergency days**

You, as parents, are entitled to vacation/sick/emergency days where by your child can be allowed absences and payment will not be required. Please limit them to following below:

#### **Full time – 2 weeks (10 days) or for Part Time – 1 week (5 days)**

All other days away from childcare are to be paid for in full as per the above schedule, regardless of sickness or emergency.

I, as a provider take two weeks of vacation in a year in which I will not be providing childcare. I will provide at least a months' notice so you may find someone you can call for childcare during that time. In lieu of “not providing” the childcare during this time I may provide a “backup provider” in my place. (This will not count towards my two weeks)

The childcare will be closed for all major federal holidays. These days are still require payment if these holidays, fall on a week day, including: New Years Day, Presidents Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Christmas Day,

Additional holidays and others days childcare is closed but do not require payment. Veteran's Day, Columbus Day, the Friday after Thanksgiving, Christmas Eve Day (day before Christmas).

*-- keep this page for your records --*

The hours and days I have chosen for \_\_\_\_\_ are specified below as:

**Circle One**

Full-Time Week (4 days or more) or Part-Time Week (3 days or less)

**Which days will your child be attending?**

Monday Tuesday Wednesday Thursday Friday

**What time will your child be attending?**

Hours from \_\_\_\_AM to \_\_\_\_PM

Amount to be paid (please note payment is due at the beginning of each week unless other arrangements have been made)

Your weekly rate \$\_\_\_\_\_ Your Daily Rate \$\_\_\_\_\_

I understand and agree to abide by this childcare contract. I also agree to the rate which I/we have been provided and will make payment on time and for the amount contracted for the days my child attends.

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

**A full time schedule is 4 or more days a week**

**A part time schedule is 3 or fewer days a week**

If you need an extra day let us know and we will be happy to accommodate you\*\*. If you need to bring your child in for a few hours or for the day, the charge will be \$5 an hour up to 4 hours, or \$30 for the day *\*\*depends on available room*

Revised - September 23, 2009 NP